



ASSISTING LACKAWANNA COUNTY FAMILIES AND INDIVIDUALS
WITH SAFE AND AFFORDABLE HOUSING SINCE 1961

COMMISSIONERS REORGANIZATION MEETING

DATE: Tuesday, January 14, 2025

TIME: 5:30 P.M.

PLACE: Agency Office, 2019 W. Pine St., Dunmore, PA 18512

AGENDA

1. Pledge to the Flag.
2. Roll Call.
3. Reading of Minutes.
4. Approval of Vouchers.
5. Public Comment Period.
6. Report of the Treasurer
7. Appointment of Executive Director as temporary Chairman to conduct meeting during the election of officers.

Election of Officers for one-year term from the second Tuesday, January 2025 to the second Tuesday, January 2026.

8. RESOLUTION: Authorize nominating Nancy Ikeler Assistant Secretary/
Treasurer to the Board of Commissioners.

9. RESOLUTION: Authorizing travel for Board Members and Agency staff to attend various housing related training seminars and Conferences throughout 2025.
10. RESOLUTION: Ratify the Life insurance policies for the Members for the Board of Directors.
11. RESOLUTION: Authorize the renewal and updated revisions of the Following polices.
- Applicant Screening Policy
 - Cell Phone Policy
 - Computer Policy
 - COVID Policy
 - Dress Policy
 - Drug Free Workplace
 - Criminal, Drug Treatment and Registered Sex Offender Classification
 - Records Management Policy
 - EIV (Enterprise Income Verification
 - Fair Housing Policy
 - Residential Lease Agreement
 - Media Policy
 - Personnel Policy
 - Pet Policy
 - Procurement Policy
 - Recycling Policy
 - Rent Payment Policy
 - Sexual Harassment Policy
 - Smoking Policy
 - Telecommuting Policy
 - Travel Policy
 - Vehicle Use Policy
12. RESOLUTION: Authorizing the write off collection loss balance For Vacated Residents.

13. Old Business

14. New Business

15. Report of the Executive Director

16. Adjourn