

Housing Authority of the County of Lackawanna

Administrative Office: 2019 West Pine Street, Dunmore, Pennsylvania 18512
(570) 342-7629 FAX: (570) 342-5756 WEBSITE: www.hacl.org E-Mail: halackawanna@hacl.org

Re: COVID-19 – CDC Information

April 8, 2020

Dear HAcl Residents,

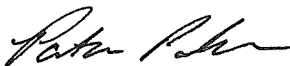
HAcl is strongly recommending that you and your family members follow the Center for Disease Control (CDC) guidelines. The CDC continues to recommend the following public health response to prevent the spread of COVID-19:

- If you feel sick with fever, cough, or difficulty breathing, have traveled abroad, or were in close contact with someone with COVID-19 in the 14 days before you began to feel sick, seek medical care. Before you go to a doctor's office or emergency room, call ahead and tell them about your recent travel and your symptoms.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.

We thank you for your attention and anticipated cooperation during this unprecedented and trying time. While our offices remain closed, please feel free to email us at info@hacl.org and a member of our team will respond. Please be sure to include your name and address when submitting an e-mail to allow our staff to better assist you.

Last, our thoughts are with all who are adversely impacted by the global pandemic. I hope that we continue to show each other love and kindness in these difficult and uncertain times and that you and your loved ones remain safe and healthy.

Thank You,
Stay Safe and Healthy,



Patrick Padula
Executive Director



EQUAL HOUSING
OPPORTUNITY

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April 8, 2020

Re: COVID-19 – Resident Update

Dear HACL Resident,

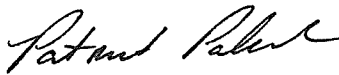
The Housing Authority of the County of Lackawanna continues to monitor the latest information on the Coronavirus (COVID-19). In coordinating with city and state officials all HACL's offices will remain closed. As you are aware we are having more confirmed cases of COVID-19 in our immediate area on a daily basis. A *tentative* date for our return is April 27, 2020. At that time we may have limited office hours, with limited person to person contact. Our office may remain locked and housing authority personal will only and continue to act on emergency situations. If you should have an emergency maintenance situation please call our answering services at 570.342.7227. The service will be available to you 24 hours a day 7 days a week including holidays. Leave your message with the service and our staff will return your call and handle accordingly.

However, the authority will remain 100% obligated to our financial responsibilities to operate the Housing Authority. I understand that it is not business as usual without the presence of your Site Managers on site. ***You need to continue to pay your monthly rent.*** Our staff will continue to collect your rent payments and update your account. Be certain that you will get credit for your rent payment and your account will be updated as such. Residents are instructed to make rent payments utilizing the drop-box located at your Management Offices, or by mailing your checks to the Administrative Office at 2019 West Pine Street, Dunmore, PA 18512.

Once HACL site offices re-open, your payment will be applied to your account, and a receipt will be mailed to you that reflects your monthly rent statements.

While our offices remain closed, please feel free to email us at info@hacl.org and a member of our team will respond. Please be sure to include your name and address when submitting an e-mail to allow our staff to better assist you.

Thank You,
Stay Safe and Healthy,



Patrick Padula
Executive Director



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Administrative Office Located at: 2019 West Pine Street, Dunmore, Pennsylvania 18512
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March 31, 2020

Dear Resident,

The Housing Authority of the County of Lackawanna continues to monitor the latest information on the COVID-19 (Coronavirus). In coordination with state and federal official guidelines, HA CL Offices are currently closed. A *tentative* date for our return is April 13, 2020.

If your household income has been affected by the COVID-19 virus, you **must** report the change in order to receive an adjustment to your rent. The *Interim Change* form is available for download on our website, www.hacl.org, located under the *Documents* tab. You should complete the form and return it along with the verification to the site office. Any changes must include the proper verification information. If you have any questions, please call the site office or email us at: HALackawanna@hacl.org.

Tenants are still responsible for their portion of the rent. As many of your households may have endured changes to your income, HA CL will make the necessary adjustments to your account.

HA CL strongly recommends that you and your family members follow the Centers for Disease Control (CDC) and adheres to the federal and state guidelines to protect yourselves and help prevent the spread of COVID-19.

We thank you for your attention and anticipated cooperation during this unprecedented time. Our thoughts are with all who are adversely impacted by this global pandemic. I hope that we continue to show kindness and compassion to each other during these difficult times; and may you and your loved ones remain safe and healthy.

Sincerely,

Johnnie Jackson

Deputy Executive Director



Housing Authority of the County of Lackawanna